

**MINUTES  
AUDIT COMMITTEE**

**Tuesday 29 June 2021**

Councillor Bob Collis (Chair)

Councillor Meredith Lawrence  
Councillor Liz Clunie  
Councillor Kathryn Fox

Councillor Helen Greensmith  
Councillor Barbara Miller

Absent: Councillor Boyd Elliott and Councillor Ron McCrossen

Officers in Attendance: P Adcock, A Ball and A Dubberley

**1 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS.**

Apologies had been received from Councillors Elliott and McCrossen. Councillor Miller attended as substitute.

**2 TO APPROVE, AS A CORRECT RECORD, THE MINUTES OF THE MEETING HELD ON 16 MARCH 2021.**

**RESOLVED:**

That the minutes of the above meeting, having been circulated, be approved as a correct record.

**3 DECLARATION OF INTERESTS.**

None.

**4 INTERNAL AUDIT REPORTS**

Gurpreet Daly (BDO) introduced a report, which had been circulated in advance of the meeting, providing the audit opinion for 2020/21 as well as presenting the findings of audit work carried out between March and June 2021. An update on the status of previous audit recommendations was also provided.

**RESOLVED to:**

- 1) Note the reports and actions taken or to be taken;
- 2) Thank BDO for their detailed work and our thank our officers for their diligence over the last very difficult year; and

- 3) Request a report back to the next meeting on progress to made towards addressing the recommendations made in the Commercialisation Audit.

**5 DRAFT ANNUAL GOVERNANCE STATEMENT 2020/21**

The Director of Corporate Resources introduced a report which had been circulated in advance of the meeting, presenting members with the proposed Annual Governance Statement for 2020/21.

**RESOLVED to:**

Note the draft Annual Governance Statement 2020/21 and that the final report would be presented to the Committee in the autumn.

**6 CORPORATE RISK MANAGEMENT SCORECARD QUARTER 4 2020/21**

The Head of Finance and ICT introduced a report, which had been circulated in advance of the meeting, updating members on the current level of assurance that could be provided against each corporate risk.

Members were pleased to note that two of the riskks had been downgraded since the last meeting.

**RESOLVED to:**

Note the progress of actions identified within the Corporate Risk Register.

**7 ANY OTHER ITEM WHICH THE CHAIR CONSIDERS URGENT.**

None.

The meeting finished at 6.35 pm

Signed by Chair:  
Date: